

Procedure for Independent Day Trips

During your course at Weymouth College, you may want to plan an independent day trip. We consider a 'day trip' to be a trip to any town or city which you can travel to, and return from, returning to your Homestay by 10pm in the week (only if college is closed that day) or 11pm at the weekend.

We consider 'independent' to be any trip where your Homestay Host or another responsible adult does not accompany you. The completed request form is a requirement for **all** independent local day trips.

If you are 18 years when you arrive or you become 18 during your visit, different rules apply according to the agency that arranged your visit. Please ensure you have confirmed with us the rules related to your agency before planning an independent day trip.

If you are 16 or 17 years old, and 18 years old if this is a rule of your booking agent, you will need to complete the 'Visitor Travel Form' on our website. **We need this as soon as possible but at the latest 48 hours before the event takes place.**

This is required as neither your host nor we can take responsibility for you during your day trip, therefore your parents will need to give their permission thus taking responsibility.

We will require details of anyone who is making the trip with you, for instance, a friend from college.

Procedure for Independent Day Trip Requests

At the start of your stay your parent/guardian can send us an email with their signature, and photo ID, at: homestayandventurebreaks@protonmail.com giving their permission for you to go on **any** day trips. If they agree, we will need this before your first independent day trip request – **and it means we will only need their permission for 'Independent Day Trips' once at the start of your stay.**

If they don't agree, we will need their permission with their signature, and photo ID, **each time** you want to go on a day trip.

Step 1:

You tell your Homestay Host and your parents/guardians what day trip you would like to take. They provide their permission, and your parents/guardians also provide their ID, to Jennie and Sue at HS&VB by email or Whatsapp. If your parents have not sent a permission email covering **all** your day trips, you must obtain their permission for each day trip you request, which they can confirm by email.

Step 2:

You complete the online form including **all** the requested information at least **48 hours** before the trip.

Step 3:

On receipt of each request form, we will consider your application based upon:

- Your age
- Your destination
- Your journey plans
- Your travelling companions
- The trip being considered suitable, in line with our Safeguarding Policy and Procedures

Step 4:

If we agree your request, we will confirm this with you.

Without a fully completed and confirmed 'Visitor Travel Form' we cannot allow the event to take place.