

You may want to use this blank form as the template for your own record of your risk assessment findings. You can photocopy it or download more copies from [www.communities.gov.uk/firesafety](http://www.communities.gov.uk/firesafety)

<b>Risk Assessment – Record of significant findings</b>		
<b>Risk assessment for</b>		<b>Assessment carried out by</b>
Building: Address:		Date: Completed by: Signature:
Floor/area:		Use:
<b>Step 1 – Fire hazards</b>		
Sources of ignition	Sources of fuel	Sources of oxygen
<b>Step 2 – People at risk</b>		
<b>Step 3 – Evaluate, remove, reduce and protect from risk</b>		
What is the risk?		
Who is at risk?		
Action taken to remove and reduce the hazards that may cause a fire		
Action taken to remove and reduce the risk to people from a fire		
<b>Assessment/review</b>		
Assessment/review date	Completed by	Signature