

Procedure for Travel with Overnight Stays with your Host

During your course at Weymouth College, your Homestay Hosts may invite you to accompany them when they go away for a number of nights, for instance over the half term holiday.

If you are 18 years when you arrive or you become 18 during your visit, different rules apply according to the agency that arranged your visit. Please ensure you have confirmed with us the rules related to your agency before planning an independent day trip.

If you are 16 or 17 years old, and 18 years if this is a rule of your booking agent, you will need to complete a 'Visitor Travel Form' on our website with details of the overnight stay. **We need this as soon as possible but at the latest 1 week before the event takes place.**

This is because all the Homestay Hosts we use have been assessed and verified by us as being safe and suitable for hosting, but when you stay in accommodation that we have not assessed, we cannot guarantee it is safe and suitable for hosting. We therefore have a responsibility to ensure that your parents are aware of the details of the trip and the overnight stays and give permission for you to accompany your Homestay Hosts.

The completed request form is a requirement for **all** overnight stays.

Procedure for Travel with Overnight Stays with your Host - Requests

Step 1:

Your Homestay Host will tell Jennie and Sue at HS&VB about their plans to include you on a trip with overnight stays away from Weymouth. You tell your parents/guardians and they provide their permission and ID to Jennie and Sue at HS&VB email homestayandventurebreaks@protonmail.com or Whatsapp +447877809917. We will need a copy of a parents/guardian's signature, and their passport or similar photographic ID to accompany the form to confirm their identity, unless we have already received it when they gave permission for Independent Day Trips.

Step 2:

You complete the online form including **all** the requested information at least **1 week** before the trip.

Step 3:

On receipt of the form, we will consider your application based upon:

- Your age
- The dates and length of your trip and/or overnight stay
- Your destination
- Your journey plans
- Your travelling companions
- The place where you will stay
- The trip being considered suitable, in line with our Safeguarding Policy and Procedures

Step 4:

If we agree your request, we will confirm this and send it to the Agent you booked with (if this relates to you) for their agreement and signature. If/when they have signed, we will confirm the agreement in writing with you, your parents/guardian, your Homestay Host, and your Agent (if appropriate) unless we have concerns about some aspect of your plans, in which case we will discuss them with you before making a final decision.

Without a fully completed signed and dated 'Visitor Travel Form' we cannot allow the event to take place.